



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

June 19, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

16 June 19, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY RESPONSE PLAN (ALL DISTRICTS AFFECTED) (3 VOTES)

#### SUBJECT

Request the approval of the Board of Supervisors to Adopt the Los Angeles County Operational Area Emergency Response Plan.

#### IT IS RECOMMENDED THAT THE BOARD:

1. Approve the Los Angeles County Operational Area Emergency Response Plan. The Emergency Management Council approved the Operational Area Emergency Response Plan at their March 26, 2012, council meeting.

#### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Operational Area Emergency Response Plan (OAERP) is a strategic and policy-level plan that establishes the Operational Area's (OA) emergency organization, identifies departmental responsibilities, and specifies policies and general procedures for addressing emergencies impacting the OA – both in the urban and unincorporated areas. The OAERP also provides for the coordination of emergency operations plans between the County departments, cities, special districts, agencies, and unincorporated areas.

*"To Enrich Lives Through Effective And Caring Service"*

**Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only**

The Chief Executive Office, Office of Emergency Management (OEM) developed the OAERP with input from County departments, Disaster Management Area Coordinators, and subject matter experts.

The California Emergency Services Act (ESA) requires local emergency planning and plans to be coordinated with the State Emergency Plan. County Code 2.68 directs the OEM to develop emergency plans. This plan is developed in accordance with the requirements of the ESA, the State's Standardized Emergency Management System (SEMS), and the Federal National Incident Management System (NIMS). These requirements are also necessary to ensure OA resources are integrated into an efficient organization capable of responding to all natural and man-made emergencies. It is essential that we meet these requirements to qualify for State and Federal emergency management and Homeland Security grants and possible State recovery program assistance in a state proclaimed emergency or federally declared emergency/disaster.

The OAERP is compliant with the National Response Framework, consistent with the 52 critical elements of the State's SEMS issued by the California Emergency Management Agency (Cal EMA), and follows the principles of the Incident Command System (ICS).

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Approval of this plan is consistent with the County's Strategic Plan Goal 3 - Integrated Services Delivery: Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

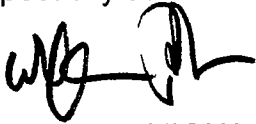
Cal EMA has reviewed this document and determined the OAERP is acceptable and in accordance with the requirements of the ESA, NIMS, and SEMS and follows the principles of ICS.

Honorable Board of Supervisors  
June 19, 2012  
Page 3

**CONCLUSION**

Upon execution by the Board, please send an adopted, signed copy of this action to the OEM at 1275 North Eastern Avenue, Los Angeles, California 90063.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a stylized flourish.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GM:SW  
MH:MI:llm

Attachments

c: Executive Office, Board of Supervisors  
County Counsel

OEM.OAERP.bl.061912



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

August 31, 2011

Michael Hooper  
Los Angeles County Office of Emergency Management  
1275 North Eastern Avenue  
Los Angeles, CA 90063

Dear Mr. Hooper,

My staff has completed their review of the County of Los Angeles Emergency Response Plan (OAERP). I have reviewed the attached staff report and concur with its findings and recommendations. Accordingly, I have determined that the County of Los Angeles ERP is acceptable in accordance with the requirements of the Emergency Services Act and the Standardized Emergency Management System. This plan is also consistent with state guidance available at the time the plan was developed. This acceptance is contingent upon implementation of the recommendations in the attached staff report and the adoption of the ERP by your governing body or their designee.

Following the adoption of your plan, please provide us with the following:

- one copy of the signed and adopted plan on a Compact Disc,
- Submission of the completed of Standard Operating Procedures (SOP)
- Any resolutions that pertain to the adoption of your ERP.

Thank you for your planning effort. I encourage you to continue to develop supporting operating procedures, exercise your plan, and review the plan every three years. If you have any questions or require any assistance, please contact my office at (562) 795-2906.

Sincerely,

Mary C. Montgomery  
Acting Regional Administrator  
Southern Region

cc: John Fernandes, Administrator, Los Angeles County Office of Emergency Management  
Master File Cal EMA Southern Region



# LOS ANGELES COUNTY OPERATIONAL AREA EMERGENCY RESPONSE PLAN

---

## EXECUTIVE SUMMARY

March 2012

# EMERGENCY RESPONSE PLAN

## EXECUTIVE SUMMARY

---

### PROJECT SUMMARY

---

With a large urban population and vulnerability to a wide range of disasters, the Los Angeles County Operational Area's long-standing commitment to emergency planning plays a significant role on our approach to ensure the most effective preparedness, response and recovery efforts for the maximum benefit and protection of the public in time of emergency.

The Operational Area Emergency Response Plan (OAERP) is a strategic and policy level document that establishes the Operational Area (OA) emergency organization, identifies departmental responsibilities, and specifies policies and general procedures for addressing emergencies impacting the OA – both urban and unincorporated areas. This plan also provides for the coordination of emergency operations plans of county departments, cities, special districts, agencies and unincorporated areas.

In accordance with County Emergency Ordinance 2.68, the Office of Emergency Management (OEM) has been tasked with the responsibility for updating, developing and maintaining the OAERP. The intent of this plan is to integrate OA resources into an efficient organization capable of responding to any emergency using the National Incident Management System (NIMS), Standardized Emergency Management System (SEMS), mutual aid and other appropriate response procedures.

OEM has taken the lead in facilitating the development of this important plan. OEM created the Operational Area Emergency Response Plan Working Group that consists of representatives from OEM and:

Sheriff  
Fire  
Public Works  
Public Social Services  
Mental Health  
Internal Services  
Public Health  
Health Services  
Coroner  
Disaster Management Area Coordinators

*Ultimately, this plan will result in the integration of Operational Area resources as an efficient organization capable of responding to emergencies using NIMS, SEMS, ICS, mutual aid and other appropriate response procedures*

# EMERGENCY RESPONSE PLAN

## EXECUTIVE SUMMARY

---

### PLAN DEVELOPMENT

---

OEM began plan development in June/2010. To ensure agency and jurisdiction involvement and collaboration, an OAERP Working Group was created consisting of OEM, Emergency Management Council (EMC) Subcommittee members and the Disaster Management Area Coordinators (DMACs). The Working Group based its work on a draft provided by OEM and have worked through a long and rigorous process to create this final draft plan.

### Compliance

This draft document is compliant with the National Response Framework (NFR), consistent with the 52 critical elements of California's Standardized Emergency Management System (SEMS) issued by California Emergency Management Agency (Cal EMA), and the follows the principles of the Incident Command System (ICS). This document is also compliant with existing Los Angeles County Office of Emergency Management disaster policies. The Operational Area Advisory Board (OAAB) and EMC Subcommittee has reviewed and accepted the plan. Cal EMA has reviewed this draft document and has determined the OAERP is acceptable and in accordance with the requirements of the Emergency Services Act and SEMS.

### Plan Components

#### The Basic Plan:

Describes in general terms the emergency management organizational and operational concepts relative to response and short-term recovery activities. This includes Incident Command System–based role assignments and organization during a disaster, a matrix of organizations, and primary and supporting roles and responsibilities (including functions).

#### Appendices:

Provides additional pertinent information including: a glossary of terms, acronyms, legal and supporting documents, specific hazards, OAERP plan structure, documents that emphasize responsibilities, tasks and operational actions for coordinating resource and support.

#### Functional Annexes:

Explains how the OA will carry out broad functions in an emergency. When applicable, these functional annexes describe the role of various agencies in support of this plan. Currently approved functional annexes include Animal response, Family Assistance,

# EMERGENCY RESPONSE PLAN

## EXECUTIVE SUMMARY

Donations, Repatriation, Topanga Evacuation Plan, Unincorporated Areas, and Volunteer Plan Annex.

### **Hazard-Specific Annexes:**

Focuses on specific hazards that impact the OA, including urban and unincorporated areas and provides additional guidance for response and recovery operations for those hazards. Typically, these specific hazards have been identified as “high-risk” in the OA All Hazards Mitigation Plan. Individual agencies/jurisdictions have SOPs and annexes identifying its response actions to each specific hazard.

---

## PLAN COORDINATION

---

### **Operational Area Emergency Response Plan Working Group (OAERPWG)**

The OAERPWG plan development supports the mission of the Emergency Management Council Sub Committee and the Operational Area Advisory Board (OAAB) and Operational Area Response and Recovery Steering Committee (OSC). The EMC Sub Committee, OAAB and OSC missions are:

#### **Emergency Management Council Sub Committee**

The EMC established the Subcommittee to assist the EMC, Steering Committee, and OEM in developing emergency plans.

#### **Operational Area Advisory Board**

The mission of the OAAB is to provide a forum for emergency response partners to cooperatively work together to address issues affecting the planning, response and recovery to disasters in the OA.

#### **Operational Area Response and Recovery Steering Committee (OSC)**

The OSC is a subcommittee of the OAAB and defines policy and develops procedures to support the County Emergency Operations Center/Operational Area Emergency Operations Center (CEOC/OAEOC) Standard Operations Procedures (SOP) and the Operational Area Emergency Response Plan (OAERP) and its annexes and advocate for end users.



# EMERGENCY RESPONSE PLAN

## EXECUTIVE SUMMARY

### Operational Area Emergency Response Plan Working Group (OAERPWG)

Los Angeles County Office of Emergency Management	Michael Hooper
Los Angeles County Public Works	Ron Lacayo Loni Eazell Belinda Popoff
Los Angeles County Department of Mental Health	Halla Alsabagh Anna De La Torre Barbara Engleman
Los Angeles County Department of Public Social Services	John Cvjetkovic
Los Angeles County Department of Coroner	Elissa Fleak Renee Grand Pre
Los Angeles County Department of Health Services	Gertha Benson Jessie Comer
Los Angeles County Sheriff's Department	Sgt. Jim Sully Sgt. Paul Hanley Lt. Kerry Carter
Los Angeles County Fire Department	Pablo Valadez
Los Angeles County Internal Services Department	Emily Montanez Richard Bagdasarian Linda Estrada
Los Angeles County Public Health	Michael Contreras Michael Rogers Lisa Larres
City of Los Angeles	Eric Baumgardner
Disaster Management Area Coordinator/s	Pamela Mottice-Mueller-A Debbie Pedrazzoli-B John Penido-C Brenda Hunemiller-D Fan Abel-E Larry Muszynski-F Jeff Robinson-G Quentin Frazier-H